

# CERTIFIED ACCOUNTING TECHNICIAN

FOUNDATION LEVEL QUALIFICATIONS (DK001(U) R/344/3/0450 [22.02.2020] A11051)

## COURSE DETAILS

### Introductory Certificate in Financial and Management Accounting •

- FA1 Recording Financial Transactions
- MA1 Management Information

### Intermediate Certificate in Financial and Management Accounting •

- FA2 Maintaining Financial Records
- MA2 Managing Costs & Finance

### Diploma in Accounting and Business •

- FAB Accountant in Business
- FMA Management Accounting
- FFA Financial Accounting

### Foundation Certificates In Taxation, Financial Management •

- FTX Foundations in Taxation
- FFM Foundations in Financial Management

### ◆ FOUNDATIONS IN PROFESSIONALISM

Foundations in Professionalism' is an online, interactive module. It will help you understand what it means to act professionally and ethically at work. You will need to complete this module in order to receive certificates for the awards you complete.

Upon completed the Foundation Diploma, you can be automatically transferred to the ACCA Qualification and given exemption from the first three exams (F1, F2 and F3).

- Computer Based Exam
- Paper Based Exam

## Examination

### Paper Based Exam

Jun 19: 03/06/2019 - 07/06/2019  
Dec 19: 02/12/2019 - 06/12/2019

### Computer Based Exam

Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
12,26	23	9,30	13,27	11,25	15,22,23,29,30
Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
13,27	10,24	14,28	19	16,30	14,21,22,28,29

## Course Fees

### Package (9 subjects)

Upon Reg	RM900.00
2nd Pay	RM680.00
3rd Pay	RM680.00
4th Pay	RM680.00
5th Pay	RM680.00
6th Pay	RM680.00
7th Pay	RM680.00
8th Pay	RM680.00
9th Pay	RM680.00
10th Pay	RM680.00
11th Pay	RM680.00
<b>TOTAL</b>	<b>RM7,700.00</b>

Single Subject	Upon Registration	2nd Payment	3rd Payment	4th Payment	TOTAL (RM)
		on or before 01/03/19	on or before 01/04/19	on or before 01/05/19	
FA1	RM350	RM350			RM700.00
MA1	RM350	RM350			RM700.00
FA2	RM200	RM200	RM200	RM150	RM750.00
MA2	RM200	RM200	RM200	RM150	RM750.00
FAB	RM200	RM250	RM200	RM200	RM850.00
FMA	RM200	RM250	RM200	RM200	RM850.00
FFA	RM200	RM250	RM200	RM200	RM850.00
FTX	RM200	RM300	RM200	RM200	RM900.00
FFM	RM200	RM300	RM200	RM200	RM900.00

Instalments are payable on or BEFORE the 10th of every month.

Registration fee of RM50.00 / Administration fees of RM30.00 for continuing students

**Not including Exam Fees and membership fees payable to ACCA, UK**

### Fees payable inclusive of:

	Package	Single Subject
1. UBS Accounting Course	✓	
2. Practical Book-Keeping Course	✓	
3. Basic English Conversation (3 months)	✓	
4. Tutorial Classes	✓	
5. Intensive Revision Class	✓	
6. Text Books	✓	✓
7. Past Years Questions	✓	✓
8. Progress Test	✓	
9. Mock Exam	✓	
10. MPW (three subjects)	✓	

- Fees paid are non refundable and non transferable.
- There will be a transfer fee of RM50.00 for each class transferred.
- MPW (Compulsory subjects) RM300.00 will be paid upon
- The management reserves the right to vary or cancel the course subjects or alter the relevant lecturing team should the circumstances so required.
- Fees can be deposited into our Hong Leong Bank Account  
**A/C Name: Citypro Educare Management Sdn Bhd**  
**A/C No: 005-00-08370-9**  
 Please scan the bank in slip and email to us at [cityproeducare@hotmail.com](mailto:cityproeducare@hotmail.com)

**CITYPRO EDUCARE MANAGEMENT SDN BHD (455861-U)**

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## FIA New Intake - February 2019

Date	Day	Morning	Afternoon 1	Afternoon 2	Evening
11/02/2019	Mon		MA1[F]_13:30p-15:00p	FA1[F]_15:00p-16:30p	
14/02/2019	Thu	ENG[F]_12:00p-13:00p	MA1[F]_13:30p-15:00p	FA1[F]_15:00p-16:30p	
17/02/2019	Sun	<b>FA1[P]_9:00a-12:00p</b>	<b>MA1[P]_13:30p-15:00p</b>	<b>FA1[P]_15:00p-16:30p</b>	
19/02/2019	Tue				MPW(1)[P]_18:30p-21:30p
20/02/2019	Wed		FA1[f]_13:30p-16:30p	FA1[f]_13:30p-16:30p	
21/02/2019	Thu	ENG[F]_12:00p-13:00p	MA1[F]_13:30p-15:00p	FA1[F]_15:00p-16:30p	
23/02/2019	Sat				<b>FA1[P]_18:30p-21:30p</b>
25/02/2019	Mon		MA1[F]_13:30p-15:00p	FA1[F]_15:00p-16:30p	
26/02/2019	Tue				MPW(1)[P]_18:30p-21:30p
28/02/2019	Thu	ENG[F]_12:00p-13:00p	MA1[F]_13:30p-15:00p	FA1[F]_15:00p-16:30p	
03/03/2019	Sun	<b>FA1[P]_9:00a-12:00p</b>	<b>MA1[P]_13:30p-15:00p</b>	<b>FA1[P]_15:00p-16:30p</b>	
04/03/2019	Mon		MA1[F]_13:30p-15:00p	FA1[F]_15:00p-16:30p	
05/03/2019	Tue				MPW(1)[P]_18:30p-21:30p
06/03/2019	Wed		MPU(2)[F]_13:30p-16:30p	MPU(2)[F]_13:30p-16:30p	
07/03/2019	Thu	ENG[F]_12:00p-13:00p	MA1[F]_13:30p-15:00p	FA1[F]_15:00p-16:30p	<b>MA1[P]_18:30p-21:30p</b>
09/03/2019	Sat		<b>FA1[P]_14:00p-17:00p</b>	<b>FA1[P]_14:00p-17:00p</b>	
11/03/2019	Mon		MA1[F]_13:30p-15:00p	FA1[F]_15:00p-16:30p	<b>MA1[P]_18:30p-21:30p</b>
12/03/2019	Tue				MPW(1)[P]_18:30p-21:30p
13/03/2019	Wed		MPU(2)[F]_13:30p-16:30p	MPU(2)[F]_13:30p-16:30p	
14/03/2019	Thu	ENG[F]_12:00p-13:00p	MA1[F]_13:30p-16:30p	MA1[F]_13:30p-16:30p	<b>MA1[P]_18:30p-21:30p</b>
17/03/2019	Sun	<b>FA1[P]_9:00a-12:00p</b>	<b>MA1[P]_13:30p-15:00p</b>	<b>FA1[P]_15:00p-16:30p</b>	
18/03/2019	Mon		MA1[F]_13:30p-15:00p	FA1[F]_15:00p-16:30p	<b>MA1[P]_18:30p-21:30p</b>
19/03/2019	Tue				MPW(1)[P]_18:30p-21:30p
20/03/2019	Wed		MPU(2)[F]_13:30p-16:30p	MPU(2)[F]_13:30p-16:30p	
21/03/2019	Thu	ENG[F]_12:00p-13:00p	MA1[F]_13:30p-15:00p	FA1[F]_15:00p-16:30p	<b>MA1[P]_18:30p-21:30p</b>
25/03/2019	Mon		MA1[F]_13:30p-15:00p	FA1[F]_15:00p-16:30p	
26/03/2019	Tue				MPW(1)[P]_18:30p-21:30p
27/03/2019	Wed		MPU(2)[F]_13:30p-16:30p	MPU(2)[F]_13:30p-16:30p	
28/03/2019	Thu	ENG[F]_12:00p-13:00p	MA1[F]_13:30p-15:00p	FA1[F]_15:00p-16:30p	<b>MA1[P]_18:30p-21:30p</b>
01/04/2019	Mon		MA1[F]_13:30p-15:00p	FA1[F]_15:00p-16:30p	
02/04/2019	Tue				MPW(1)[P]_18:30p-21:30p
03/04/2019	Wed		MPU(2)[F]_13:30p-16:30p	MPU(2)[F]_13:30p-16:30p	
04/04/2019	Thu	ENG[F]_12:00p-13:00p	MA1[F]_13:30p-15:00p	FA1[F]_15:00p-16:30p	
07/04/2019	Sun	<b>FA1[P]_9:00a-12:00p</b>	<b>MA1[P]_13:30p-15:00p</b>	<b>FA1[P]_15:00p-16:30p</b>	
09/04/2019	Tue				MPW(1)[P]_18:30p-21:30p
10/04/2019	Wed		MPU(2)[F]_13:30p-16:30p	MPU(2)[F]_13:30p-16:30p	
13/04/2019	Sat		<b>FA1[P]_14:00p-17:00p</b>	<b>FA1[P]_14:00p-17:00p</b>	
17/04/2019	Wed		MPU(2)[F]_13:30p-16:30p	MPU(2)[F]_13:30p-16:30p	
20/04/2019	Sat				<b>FA1[P]_18:00p-21:00p</b>

Semester 1 February 2019 - April 2019  
 Semester 2 June 2019 - December 2019  
 Semester 3 January 2020 - June 2020

[F] Full Time, [P] Part Time

**FIA January 2019 Intake (Preparing for June 2019 Exam)**

12/01/19		Introductory & Intermediate		Diploma Level								Optional					
Week	Date	Day	Remark	FT	PT	Full Time			Part Time				Optional				
				1:30 PM – 4:30 PM	6:30 PM – 9:30 PM	1:30 PM – 4:30 PM	1:30 PM – 4:45 PM	2:00 PM – 6:00 PM	9:00 AM – 12:15 PM	2:00 PM – 5:45 PM	2:00 PM – 6:00 PM	6:30 PM – 9:30 PM	9:00 AM – 1:00 PM	2:00 PM – 6:00 PM	2:00 PM – 6:30 PM	2:00 PM – 9:30 PM	
2	31/12/2018	Mon															
	01/01/2019	Tue		MA1[F]							FMA[P]						
	02/01/2019	Wed		MA2[F]	MA1[P]		FAB[F]				FAB[P]						
	03/01/2019	Thu		FA2[F]	FA2[P]		FMA[F]										
	04/01/2019	Fri															
	05/01/2019	Sat							FFA[F]			FFA[P]					FTX
06/01/2019	Sun							FFA[F]	FMA[P]		FFA[P]		FTX				
3	07/01/2019	Mon		FA1[F]	MA2[P]												
	08/01/2019	Tue		MA1[F]	FA1[P]	FFA[F]					FFA[P]						
	09/01/2019	Wed		MA2[F]	MA1[P]		FAB[F]				FAB[P]						
	10/01/2019	Thu		FA2[F]	FA2[P]		FMA[F]										
	11/01/2019	Fri															
	12/01/2019	Sat							FFA[F]			FFA[P]					FTX
	13/01/2019	Sun							FFA[F]	FMA[P]		FFA[P]		FTX			
4	14/01/2019	Mon		FA1[F]	MA2[P]												
	15/01/2019	Tue		MA1[F]	FA1[P]	FFA[F]					FFA[P]						
	16/01/2019	Wed		MA2[F]	FA2[P]		FMA[F]				FAB[P]						
	17/01/2019	Thu		FA2[F]	MA1[P]		FAB[F]										
	18/01/2019	Fri															
	19/01/2019	Sat															
	20/01/2019	Sun								FMA[P]							
5	21/01/2019	Mon	H Hari Thaipusan														
	22/01/2019	Tue		MA1[F]							FMA[P]						
	23/01/2019	Wed		MA2[F]	FA2[P]		FMA[F]				FAB[P]						
	24/01/2019	Thu		FA2[F]	MA1[P]		FAB[F]										
	25/01/2019	Fri															
	26/01/2019	Sat															
	27/01/2019	Sun															
6	28/01/2019	Mon			MA2[P]	FFA[F]					FFA[P]						
	29/01/2019	Tue		MA1[F]	MA2[P]						FMA[P]						
	30/01/2019	Wed		MA2[F]	FA2[P]		FMA[F]				FAB[P]						
	31/01/2019	Thu		FA2[F]	MA1[P]		FAB[F]										
	01/02/2019	Fri															
	02/02/2019	Sat															
	03/02/2019	Sun															
7	04/02/2019	Mon															
	05/02/2019	Tue	C Chinese New Year														
	06/02/2019	Wed	C Chinese New Year (Day 2)														
	07/02/2019	Thu															
	08/02/2019	Fri															
	09/02/2019	Sat															
	10/02/2019	Sun															
8	11/02/2019	Mon		FA1[F]	MA2[P]												
	12/02/2019	Tue		MA1[F]	FA1[P]	FFA[F]					FFA[P]						
	13/02/2019	Wed		MA2[F]	FA2[P]		FMA[F]				FAB[P]						
	14/02/2019	Thu		FA2[F]	MA1[P]		FAB[F]										
	15/02/2019	Fri															
	16/02/2019	Sat															
	17/02/2019	Sun								FMA[P]			FTX		FTX		
9	18/02/2019	Mon			MA2[P]	FFA[F]					FFA[P]						
	19/02/2019	Tue		MA1[F]	FA1[P]	FFA[F]					FFA[P]						
	20/02/2019	Wed		MA2[F]	FA2[P]		FMA[F]				FAB[P]						
	21/02/2019	Thu		FA2[F]	MA1[P]		FAB[F]										
	22/02/2019	Fri															
	23/02/2019	Sat															
	24/02/2019	Sun									FMA[P]				FTX		
10	25/02/2019	Mon	####	FA1[F]													
	26/02/2019	Tue		MA1[F]		FFA[F]					FFA[P]						
	27/02/2019	Wed		MA2[F]	FA2[P]		FMA[F]				FAB[P]						
	28/02/2019	Thu		FA2[F]	MA1[P]		FAB[F]										
	01/03/2019	Fri															
	02/03/2019	Sat															
	03/03/2019	Sun											FTX		FTX		

		FIA January 2019 Intake (Preparing for June 2019 Exam)															
12/01/19		Introductory & Intermediate			Diploma Level							Optional					
Week	Date	Day	Remark	FT	PT	Full Time			Part Time				Optional				
				1:30 PM – 4:30 PM	6:30 PM – 9:30 PM	1:30 PM – 4:30 PM	1:30 PM – 4:45 PM	2:00 PM – 6:00 PM	9:00 AM – 12:15 PM	2:00 PM – 5:45 PM	2:00 PM – 6:00 PM	6:30 PM – 9:30 PM	9:00 AM – 1:00 PM	2:00 PM – 6:00 PM	2:00 PM – 6:30 PM	2:00 PM – 9:30 PM	
11	04/03/2019	Mon		FA1[F]	MA2[P]												
	05/03/2019	Tue			FA1[P]	FFA[F]							FFA[P]				
	06/03/2019	Wed		MA2[F]			FMA[F]						FAB[P]				
	07/03/2019	Thu		FA2[F]	FA2[P]		FAB[F]										
	08/03/2019	Fri															
	09/03/2019	Sat															
	10/03/2019	Sun								FMA[P]							
12	11/03/2019	Mon		FA1[F]	MA2[P]								FAB[P]				
	12/03/2019	Tue			FA1[P]	FFA[F]							FFA[P]				
	13/03/2019	Wed		MA2[F]			FMA[F]						FAB[P]				
	14/03/2019	Thu		FA2[F]	FA2[P]		FAB[F]										
	15/03/2019	Fri															
	16/03/2019	Sat															
	17/03/2019	Sun								FMA[P]				FTX	FTX		
13	18/03/2019	Mon		FA1[F]	MA2[P]												
	19/03/2019	Tue				FFA[F]							FFA[P]				
	20/03/2019	Wed		MA2[F]			FMA[F]						FAB[P]				
	21/03/2019	Thu		FA2[F]	FA2[P]		FAB[F]										
	22/03/2019	Fri															
	23/03/2019	Sat		Hari Keputeraan Sultan Jo													
	24/03/2019	Sun								FMA[P]							
14	25/03/2019	Mon			MA2[P]	FFA[F]							FFA[P]				
	26/03/2019	Tue											FMA[P]				
	27/03/2019	Wed		MA2[F]			FMA[F]						FAB[P]				
	28/03/2019	Thu		FA2[F]	FA2[P]		FAB[F]										
	29/03/2019	Fri															
	30/03/2019	Sat															
	31/03/2019	Sun															
15	01/04/2019	Mon		FA1[F]	MA2[P]												
	02/04/2019	Tue			FA1[P]	FFA[F]							FFA[P]				
	03/04/2019	Wed		MA2[F]			FMA[F]						FAB[P]				
	04/04/2019	Thu		FA2[F]	FA2[P]		FAB[F]										
	05/04/2019	Fri															
	06/04/2019	Sat															
	07/04/2019	Sun								FMA[P]				FTX	FTX		
16	08/04/2019	Mon			MA2[P]												
	09/04/2019	Tue			FA1[P]	FFA[F]							FFA[P]				
	10/04/2019	Wed		MA2[F]			FMA[F]						FAB[P]				
	11/04/2019	Thu		FA2[F]	FA2[P]		FAB[F]										
	12/04/2019	Fri															
	13/04/2019	Sat															
	14/04/2019	Sun								FMA[P]							
17	15/04/2019	Mon			MA2[P]												
	16/04/2019	Tue				FFA[F]							FFA[P]				
	17/04/2019	Wed		MA2[F]			FMA[F]						FAB[P]				
	18/04/2019	Thu		FA2[F]	FA2[P]		FAB[F]										
	19/04/2019	Fri															
	20/04/2019	Sat															
	21/04/2019	Sun								FMA[P]						FTX	
18	22/04/2019	Mon			MA2[P]												
	23/04/2019	Tue											FMA[P]				
	24/04/2019	Wed		MA2[F]			FMA[F]						FAB[P]				
	25/04/2019	Thu		FA2[F]	FA2[P]		FAB[F]										
	26/04/2019	Fri															
	27/04/2019	Sat															
	28/04/2019	Sun															
19	29/04/2019	Mon			MA2[P]												
	30/04/2019	Tue				FFA[F]							FFA[P]				

The above information is correct at the time of printing, the management reserves the rights to cancel or revise any or all the information stated should any unforeseeable circumstances arise without prior notice. For our latest timetable, please visit our website at [www.citypro.edu.my](http://www.citypro.edu.my) [F] Full Time [P] Part Time

**CITYPRO EDUCARE MANAGEMENT SDN BHD**  
**INSTITUTE CITIPRO** DK001(J)

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08/10/18

**FIA INTENSIVE REVISION - December 2018 EXAM**

SUBJECT	LECTURER	DATE	DAY	Time	REVISION FEES (RM)		
					New student	Subject Student	Retake subject student
* FA2 Maintaining Financial Records  <i>CBE Exam</i> 15/12/2018 (Sat) 2.00pm to 4.00pm	Mr Khor (Full Time) (Total 15 hrs)	01/11/18	Thu	13:30 - 16:30	200	140	70
		08/11/18	Thu	13:30 - 16:30			
		15/11/18	Thu	13:30 - 16:30			
		22/11/18	Thu	13:30 - 16:30			
		29/11/18	Thu	13:30 - 16:30			
	Mr Khor (Part Time) (Total 15 hrs)	07/11/18	Wed	18:30 - 21:30			
		13/11/18	Tue	18:30 - 21:30			
		19/11/18	Mon	18:30 - 21:30			
		29/11/18	Thu	18:30 - 21:30			
		11/12/18	Tue	18:30 - 21:30			
* MA2 Managing Costs & Finance  <i>CBE Exam</i> 22/12/2018 (Sat) 2.00pm to 4.00pm	Mr Khor (Full Time) (Total 15 hrs)	12/11/18	Mon	09:00 - 12:00	200	140	70
		13/11/18	Tue	13:30 - 16:30			
		27/11/18	Tue	13:30 - 16:30			
		11/12/18	Tue	13:30 - 16:30			
		13/12/18	Thu	13:30 - 16:30			
	Mr Wong (Part Time) (Total 15 hrs)	12/11/18	Mon	18:30 - 21:30			
		28/11/18	Wed	18:30 - 21:30			
		17/12/18	Mon	18:30 - 21:30			
		18/12/18	Tue	18:30 - 21:30			
		19/12/18	Wed	18:30 - 21:30			
* FAB Accountant in Business  <i>CBE Exam</i> 30/12/2018 (Sun) 2.00pm to 4.00pm	Mr Wong (Full Time) (Total 19 hrs)	05/11/18	Mon	14:00 - 17:15	250	150	135
		12/11/18	Mon	14:00 - 17:15			
		15/11/18	Thu	13:00 - 16:00			
		19/11/18	Mon	14:00 - 17:15			
		26/11/18	Mon	14:00 - 17:15			
	Mr Wong (Part Time) (Total 19 hrs)	29/11/18	Thu	13:00 - 16:00			
		12/11/18	Mon	18:30 - 21:30			
		25/11/18	Sun	14:00 - 18:00			
		26/11/18	Mon	18:30 - 21:30			
		27/11/18	Tue	18:30 - 21:30			
* FMA Management Accounting  <i>CBE Exam</i> 29/12/2018 (Sat) 2.00pm to 4.00pm	Mr Wong (Full Time) (Total 20 hrs)	07/11/18	Wed	13:30 - 17:30	250	150	135
		14/11/18	Wed	13:30 - 17:30			
		12/12/18	Wed	13:30 - 17:30			
		16/12/18	Sun	09:00 - 13:00			
		16/12/18	Sun	14:00 - 18:00			
	Mr Wong (Part Time) (Total 20 hrs)	18/11/18	Sun	09:00 - 13:00			
		25/11/18	Sun	09:00 - 13:00			
		15/12/18	Sat	14:00 - 18:00			
		16/12/18	Sun	09:00 - 13:00			
		16/12/18	Sun	14:00 - 18:00			
* FFA Financial Accounting  <i>CBE Exam</i> 22/12/2018 (Sat) 2.00pm to 4.00pm	Mr Yap (Full Time) (Total 15 hrs)	03/11/18	Sat	14:00 - 21:00	250	150	135
		21/11/18	Wed	14:00 - 17:00			
		22/11/18	Thu	14:00 - 17:00			
		28/11/18	Wed	14:00 - 17:00			
	Mr Yap (Part Time) (Total 15 hrs)	03/11/18	Sat	14:00 - 21:00			
		21/11/18	Wed	18:30 - 21:30			
		22/11/18	Thu	18:30 - 21:30			
		28/11/18	Wed	18:30 - 21:30			
FTX Foundation in Taxation	Mr Low Chin Ann (Total 16 hrs) (plus tutorial video)	24/11/18	Sat	09:30 - 18:30	290	200	160
		25/11/18	Sun	09:30 - 18:30			
FFM Foundation in Financial Management	Mr Yap (Total 12 hrs)	01/11/18	Thu	18:30 - 21:30	290	200	160
		13/11/18	Tue	18:30 - 21:30			
		14/11/18	Wed	18:30 - 21:30			
		15/11/18	Thu	18:30 - 21:30			

- ➔ Full payment upon registration.
- ➔ Fees paid inclusive of IRC materials, exam techniques, high confidence and an exam-focused revision materials uniquely prepared by our lecturers for December 2018 Exam.
- ➔ The management reserves all rights to vary or cancel the course subjects, timetable or lecturer team should any circumstances arise.
- ➔ Fees can bank-in to our Hong Leong Bank Account (Number: 005-00-08370-9). Please scan the bank in slip and reply to us at [cityproeducare@hotmail.com](mailto:cityproeducare@hotmail.com)