

# CERTIFIED ACCOUNTING TECHNICIAN

FOUNDATION LEVEL QUALIFICATIONS (DK001(J) R/344/3/0450 [22.02.2020] A11051)

## COURSE DETAILS

### Introductory Certificate in Financial and Management Accounting •

- FA1  Recording Financial Transactions
- MA1  Management Information

### Intermediate Certificate in Financial and Management Accounting •

- FA2  Maintaining Financial Records
- MA2  Managing Costs & Finance

### Diploma in Accounting and Business •

- FAB  Accountant in Business
- FMA  Management Accounting
- FFA  Financial Accounting

### Foundation Certificates In Taxation, Financial Management •

- FTX  Foundations in Taxation
- FFM  Foundations in Financial Management

### ◆ FOUNDATIONS IN PROFESSIONALISM

Foundations in Professionalism' is an online, interactive module. It will help you understand what it means to act professionally and ethically at work. You will need to complete this module in order to receive certificates for the awards you complete.

Upon completed the Foundation Diploma, you can be automatically transferred to the ACCA Qualification and given exemption from the first three exams (F1, F2 and F3).

- Computer Based Exam
- Paper Based Exam

## Examination

### Paper Based Exam

**Jun 18:** 04/06/2018 - 08/06/2018  
**Dec 18:** 03/12/2018 - 07/12/2018

### Computer Based Exam

Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18
13,27	10	10, 24	21,28	12,26	9, 17,23,24,30
Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
14,28	11,25	8,22	13,27	10,24	8,15,22,29,30

## Fees Payable to ACCA UK

Initial Register	£79.00	<b>Exam Fees</b> Introductory & Intermediate (per paper)	£55.00
Annual Subscription ( <i>Payable on 1 January</i> )	£97.00	Diploma Level (per paper)	£78.00
Exemption Fees ( <i>Diploma level per paper</i> )	£74.00	Option Leve (per paper)	£78.00

## Course Fees

Package (9 subjects)	Single Subject	Upon Registration	2nd Payment	3rd Payment	4th Payment	TOTAL (RM)
			on or before 01/02/18	on or before 01/03/18	on or before 01/04/18	
Upon Reg	RM900.00					
2nd Pay	RM680.00					
3rd Pay	RM680.00					
4th Pay	RM680.00					
5th Pay	RM680.00					
6th Pay	RM680.00					
7th Pay	RM680.00					
8th Pay	RM680.00					
9th Pay	RM680.00					
10th Pay	RM680.00					
11th Pay	RM680.00					
<b>TOTAL</b>	<b>RM7,700.00</b>					
<i>Installments are payable on or BEFORE the 10th of every month.</i>						
<b>Registration fee of RM50.00 / Administration fees of RM30.00 for continuing students</b>						

Fees payable inclusive of:	Package	Single Subject	Notes
1. UBS Accounting Course	✓		<ul style="list-style-type: none"> <li>• Fees paid are non refundable and non transferable.</li> <li>• There will be a transfer fee of RM50.00 for each class transferred.</li> <li>• MPW (Compulsory subjects) RM300.00 will be paid upon</li> <li>• The management reserves the right to vary or cancel the course subjects or alter the relevant lecturing team should the circumstances so required.</li> <li>• Fees can be deposited into our Hong Leong Bank Account  <b>A/C Name:</b> Citypro Educare Management Sdn Bhd  <b>A/C No:</b> 005-00-08390-7                      Please scan the bank in slip and email to us at <a href="mailto:cityproeducare@hotmail.com">cityproeducare@hotmail.com</a> </li> </ul>
2. Practical Book-Keeping Course	✓		
3. Basic English Conversation (3 months)	✓		
4. Tutorial Classes	✓		
5. Intensive Revision Class	✓		
6. Text Books	✓	✓	
7. Past Years Questions	✓	✓	
8. Progress Test	✓		
9. Mock Exam	✓		
10. MPW (three subjects)	✓		

**CITYPRO EDUCARE MANAGEMENT SDN BHD (455861-U)**

**INSTITUT CITIPRO** DK001(J)

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Date	Day	Remark	Week No	FIA March 2018 Intake				FIA April 2018 Intake			
				9.00am	1.30pm	1.30pm	6.30pm	9.00am	1.30pm	6.30pm	
				12.00pm	5.00pm	4.30pm	9.30pm	12.00pm	4.30pm	9.30pm	
12/03/2018	Mon		11			FA1[F]					
13/03/2018	Tue				MA1[F]						
14/03/2018	Wed					EP[F.]	FA1[P]				
15/03/2018	Thu						FA2[P]				
16/03/2018	Fri										
17/03/2018	Sat										
18/03/2018	Sun										
19/03/2018	Mon		12			FA1[F]					
20/03/2018	Tue				MA1[F]						
21/03/2018	Wed					EP[F.]	FA1[P]				
22/03/2018	Thu										
23/03/2018	Fri	Hari Keputeraan Sultan Johor									
24/03/2018	Sat										
25/03/2018	Sun										
26/03/2018	Mon		13			FA1[F]					
27/03/2018	Tue				MA1[F]						
28/03/2018	Wed					EP[F.]	FA1[P]				
29/03/2018	Thu						FA2[P]				
30/03/2018	Fri										
31/03/2018	Sat										
01/04/2018	Sun										
02/04/2018	Mon		14	MA2[F]		FA1[F]	MA1[P]	MA2[F]		MA1[P]	
03/04/2018	Tue					MA1[F]			FA1[F]		
04/04/2018	Wed						EP[F.]	FA2[P]			FA2[P]
05/04/2018	Thu							FA2[P]			FA2[P]
06/04/2018	Fri				FA2[F]				FA2[F]		
07/04/2018	Sat										
08/04/2018	Sun								FA1[P]		
09/04/2018	Mon		15	MA2[F]		FA1[F]	MA1[P]	MA2[F]		MA1[P]	
10/04/2018	Tue					MA1[F]			FA1[F]		
11/04/2018	Wed						EP[F.]	FA1[P]			
12/04/2018	Thu							FA2[P]			FA2[P]
13/04/2018	Fri				FA2[F]				FA2[F]		
14/04/2018	Sat										
15/04/2018	Sun								FA1[P]		
16/04/2018	Mon		16	MA2[F]		FA1[F]	MA1[P]	MA2[F]		MA1[P]	
17/04/2018	Tue					MA1[F]			FA1[F]		
18/04/2018	Wed						EP[F.]	FA1[P]			
19/04/2018	Thu							FA2[P]			FA2[P]
20/04/2018	Fri				FA2[F]				FA2[F]		
21/04/2018	Sat										
22/04/2018	Sun								FA1[P]		
23/04/2018	Mon		17	MA2[F]		FA1[F]	MA1[P]	MA2[F]		MA1[P]	
24/04/2018	Tue					MA1[F]			FA1[F]		
25/04/2018	Wed						EP[F.]	FA1[P]			
26/04/2018	Thu							FA2[P]			FA2[P]
27/04/2018	Fri				FA2[F]				FA2[F]		
28/04/2018	Sat										
29/04/2018	Sun								FA1[P]		
30/04/2018	Mon		18	MA2[F]		FA1[F]	MA1[P]	MA2[F]		MA1[P]	
01/05/2018	Tue	Labour day									
02/05/2018	Wed						EP[F.]	FA1[P]			
03/05/2018	Thu						MA2[F]	FA2[P]		MA2[F]	FA2[P]
04/05/2018	Fri				FA2[F]				FA2[F]		
05/05/2018	Sat										
06/05/2018	Sun							FA1[P]			



30/11/17				Introductory & Intermediate Level			Diploma Level							Optional Level					
Week	Date	Day	Remark	FT		PT	Full Time				Part Time			9:00 AM – 12:30 PM	1:30 PM – 4:30 PM	2:00 PM – 6:30 PM	2:00 PM – 9:30 PM	6:30 PM – 9:30 PM	
				9:00 AM – 12:00 PM	1:30 PM – 4:30 PM	6:30 PM – 9:30 PM	9:00 AM – 12:30 PM	1:30 PM – 4:30 PM	1:30 PM – 5:00 PM	2:00 PM – 6:00 PM	2:00 PM – 6:00 PM	2:00 PM – 6:30 PM	2:00 PM – 9:30 PM						6:30 PM – 9:30 PM
52	30/12/17	Sat											FMA[P]						
	31/12/17	Sun																	
1	01/01/18	Mon		FA2[F]													FFM[F]		FFM[P]
	02/01/18	Tue			FA1[F]	MA2[P]			FFA[F]					FFA[P]					
	03/01/18	Wed				MA1[P]				FMA[F]				FAB[P]					
	04/01/18	Thu			MA2[F]	FA2[P]	FAB[F]												
	05/01/18	Fri			MA1[F]														
	06/01/18	Sat																	FTX
	07/01/18	Sun								FFA[F]	FFA[P]								
2	08/01/18	Mon		FA2[F]		FA1[P]											FFM[F]		FFM[P]
	09/01/18	Tue			FA1[F]	MA2[P]			FFA[F]					FFA[P]					
	10/01/18	Wed				MA1[P]				FMA[F]				FAB[P]					
	11/01/18	Thu			MA2[F]	FA2[P]	FAB[F]												
	12/01/18	Fri			MA1[F]														
	13/01/18	Sat																	FTX
	14/01/18	Sun								FFA[F]	FFA[P]								
3	15/01/18	Mon		FA2[F]		FA1[P]											FFM[F]		FFM[P]
	16/01/18	Tue			FA1[F]	MA2[P]			FFA[F]					FFA[P]					
	17/01/18	Wed				MA1[P]				FMA[F]				FAB[P]					
	18/01/18	Thu			MA2[F]	FA2[P]	FAB[F]												
	19/01/18	Fri			MA1[F]														
	20/01/18	Sat																	
	21/01/18	Sun															FFM[F][P]		
4	22/01/18	Mon		FA2[F]		FA1[P]											FFM[F]		FFM[P]
	23/01/18	Tue			FA1[F]	MA2[P]			FFA[F]					FFA[P]					
	24/01/18	Wed			EP[F]	MA1[P]				FMA[F]				FAB[P]					EP[P].
	25/01/18	Thu			MA2[F]	FA2[P]	FAB[F]												
	26/01/18	Fri			MA1[F]														
	27/01/18	Sat																	
	28/01/18	Sun																	FTX
5	29/01/18	Mon		FA2[F]		FA1[P]											FFM[F]		FFM[P]
	30/01/18	Tue			FA1[F]	MA2[P]			FFA[F]					FFA[P]			BK[F].		BK[P].
	31/01/18	Wed	Hari T		EP[F]	MA1[P]				FMA[F]				FAB[P]					EP[P].
	01/02/18	Thu			MA2[F]	FA2[P]	FAB[F]												
	02/02/18	Fri			MA1[F]														
	03/02/18	Sat												FMA[P]					
	04/02/18	Sun							PM[P].2p-5p								FFM[F]		
6	05/02/18	Mon		FA2[F]		FA1[P]										PM[F]9a-12p			
	06/02/18	Tue			FA1[F]	MA2[P]											BK[F].		BK[P].
	07/02/18	Wed			EP[F]	MA1[P]				FMA[F]				FAB[P]					EP[P].
	08/02/18	Thu			MA2[F]	FA2[P]	FAB[F]												
	09/02/18	Fri			MA1[F]														
	10/02/18	Sat																	FTX
	11/02/18	Sun							PM[P].2p-5p										
7	12/02/18	Mon		FA2[F]		FA1[P]										PM[F]9a-12p	FFM[F]		FFM[P]
	13/02/18	Tue			FA1[F]	MA2[P]			FFA[F]					FFA[P]			BK[F].		BK[P].
	14/02/18	Wed			EP[F]	MA1[P]				FMA[F]				FAB[P]					EP[P].
	15/02/18	Thu																	
	16/02/18	Fri	Chine																
	17/02/18	Sat	Chine																
	18/02/18	Sun																	
8	19/02/18	Mon																	
	20/02/18	Tue																	
	21/02/18	Wed																	
	22/02/18	Thu			MA2[F]	FA2[P]	FAB[F]												
	23/02/18	Fri			MA1[F]														
	24/02/18	Sat												FMA[P]					
	25/02/18	Sun							PM[P].2p-5p										FTX
9	26/02/18	Mon		FA2[F]		FA1[P]										PM[F]9a-12p	FFM[F]		FFM[P]
	27/02/18	Tue			FA1[F]	MA2[P]			FFA[F]					FFA[P]			BK[F].		BK[P].
	28/02/18	Wed			EP[F]	MA1[P]				FMA[F]				FAB[P]					EP[P].
	01/03/18	Thu			MA2[F]	FA2[P]	FAB[F]												
	02/03/18	Fri			MA1[F]														
	03/03/18	Sat																	FTX
	04/03/18	Sun							PM[P].2p-5p								FFM[F]		

Jan 2018 Intake

30/11/17				Introductory & Intermediate Level			Diploma Level								Optional Level				
Week	Date	Day	Remark	Level		Full Time				Part Time									
				FT	PT	9:00 AM – 12:00 PM	1:30 PM – 4:30 PM	6:30 PM – 9:30 PM	9:00 AM – 12:30 PM	1:30 PM – 4:30 PM	1:30 PM – 5:00 PM	2:00 PM – 6:00 PM	2:00 PM – 6:00 PM	2:00 PM – 6:30 PM	2:00 PM – 9:30 PM	6:30 PM – 9:30 PM	9:00 AM – 12:30 PM	1:30 PM – 4:30 PM	2:00 PM – 6:30 PM
10	05/03/18	Mon		FA2[F]		FA1[P]								FAB[P]	PM[F]9a-12p	FFM[F]			FFM[P]
	06/03/18	Tue				MA2[P]		FFA[F]						FFA[P]		BK[F]			BK[P]
	07/03/18	Wed				EP[F]			FMA[F]					FAB[P]					EP[P]
	08/03/18	Thu				MA2[F]	FA2[P]	FAB[F]											
	09/03/18	Fri																	
	10/03/18	Sat																	FTX
	11/03/18	Sun						PM[P]2p-5p		FFA[F]	FFA[P]								
11	12/03/18	Mon		FA2[F]											PM[F]9a-12p	FFM[F]			FFM[P]
	13/03/18	Tue				MA2[P]		FFA[F]						FFA[P]		BK[F]			BK[P]
	14/03/18	Wed				EP[F]			FMA[F]					FAB[P]					EP[P]
	15/03/18	Thu				MA2[F]	FA2[P]	FAB[F]											
	16/03/18	Fri																	
	17/03/18	Sat												FMA[P]					
	18/03/18	Sun						PM[P]2p-5p								FFM[F]			
12	19/03/18	Mon		FA2[F]										FAB[P]	PM[F]9a-12p				
	20/03/18	Tue				MA2[P]										BK[F]			BK[P]
	21/03/18	Wed				EP[F]			FMA[F]					FAB[P]					EP[P]
	22/03/18	Thu				MA2[F]	FA2[P]	FAB[F]											
	23/03/18	Fri	Hari K																
	24/03/18	Sat												FMA[P]					
	25/03/18	Sun						PM[P]2p-5p							FFM[F]P		FTX		
13	26/03/18	Mon		FA2[F]											PM[F]9a-12p				
	27/03/18	Tue				MA2[P]		FFA[F]						FFA[P]		BK[F]			BK[P]
	28/03/18	Wed				EP[F]			FMA[F]					FAB[P]					EP[P]
	29/03/18	Thu				MA2[F]	FA2[P]	FAB[F]											
	30/03/18	Fri												FMA[P]					
	31/03/18	Sat																	
	01/04/18	Sun						PM[P]2p-5p											
14	02/04/18	Mon		FA2[F]											PM[F]9a-12p				
	03/04/18	Tue				MA2[P]										BK[F]			BK[P]
	04/04/18	Wed				EP[F]			FMA[F]					FAB[P]					EP[P]
	05/04/18	Thu				MA2[F]	FA2[P]	FAB[F]											
	06/04/18	Fri																	
	07/04/18	Sat																	FTX
	08/04/18	Sun						PM[P]2p-5p						FMA[P]					
15	09/04/18	Mon		FA2[F]											PM[F]9a-12p				
	10/04/18	Tue				MA2[P]										BK[F]			BK[P]
	11/04/18	Wed				EP[F]			FMA[F]					FAB[P]					EP[P]
	12/04/18	Thu				MA2[F]	FA2[P]	FAB[F]											
	13/04/18	Fri																	
	14/04/18	Sat																	
	15/04/18	Sun						PM[P]2p-5p						FMA[P]					
16	16/04/18	Mon		FA2[F]											PM[F]9a-12p	FFM[F]			FFM[P]
	17/04/18	Tue				MA2[P]		FFA[F]						FFA[P]		BK[F]			BK[P]
	18/04/18	Wed				EP[F]			FMA[F]					FAB[P]					EP[P]
	19/04/18	Thu				MA2[F]	FA2[P]	FAB[F]											
	20/04/18	Fri																	
	21/04/18	Sat																	
	22/04/18	Sun						PM[P]2p-5p											FTX
17	23/04/18	Mon		FA2[F]											PM[F]9a-12p				
	24/04/18	Tue				MA2[P]										BK[F]			BK[P]
	25/04/18	Wed							FMA[F]					FAB[P]					
	26/04/18	Thu				MA2[F]	FA2[P]	FAB[F]											
	27/04/18	Fri																	
	28/04/18	Sat																	
	29/04/18	Sun						PM[P]2p-5p						FMA[P]					
18	30/04/18	Mon		FA2[F]											PM[F]9a-12p				

The above information is cThe above information is correct at the time of printing, the management reserves the rights to cancel or revise any or all the information stated should arise without prior notice. Fany unforeseeable circumstances arise without prior notice. For our latest timetable, please visit our website at [www.citypro.edu.my](http://www.citypro.edu.my)

[F] Full time [P] Part time

**CITYPRO EDUCARE MANAGEMENT SDN BHD**  
**INSTITUTE CITIPRO** DK001(J)

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E-MAIL : cityproeducare@hotmail.com / cityproeducare@yahoo.com

29/09/17

FIA INTENSIVE REVISION - December 2017 EXAM									
SUBJECT	LECTURER	DATE	DAY	Time	FEES(RM)				
					New student	Subject Student	Retake subject student		
* FA2 Maintaining Financial Records	Mr Wong (Full Time) (Total 12 hrs)	10/11/17	Fri	09:00 - 12:00	200	140	70		
		17/11/17	Fri	09:00 - 12:00					
		23/11/17	Thu	09:00 - 12:00					
		08/12/17	Fri	14:00 - 17:00					
	<b>CBE Exam</b>		<b>16/12/17</b>	<b>Sat</b>				<b>14:00:00 - 16:00:00</b>	
	Mr Wong (Part Time) (Total 12 hrs)	13/12/17	Wed	18:30 - 21:30					
		17/12/17	Sun	14:00 - 17:00					
		19/12/17	Tue	18:30 - 21:30					
		20/12/17	Wed	18:30 - 21:30					
		<b>CBE Exam</b>		<b>30/12/17</b>				<b>Sat</b>	<b>14:00:00 - 16:00:00</b>
	* FAB Accountant in Business	Mr Wong (Full Time) (Total 24 hrs)	02/11/17	Thu				13:30 - 17:00	250
09/11/17			Thu	09:30 - 17:00					
16/11/17			Thu	13:30 - 17:00					
23/11/17			Thu	13:30 - 17:00					
27/11/17			Mon	13:30 - 17:00					
30/11/17			Thu	13:30 - 17:00					
<b>CBE Exam</b>		<b>17/12/17</b>	<b>Sun</b>	<b>14:00:00 - 16:00:00</b>					
Mr Wong (Part Time) (Total 24 hrs)		08/11/17	Wed	18:30 - 21:30					
		22/11/17	Wed	18:30 - 21:30					
		26/11/17	Sun	14:00 - 17:00					
		27/11/17	Mon	18:30 - 21:30					
		28/11/17	Tue	18:30 - 21:30					
		05/12/17	Tue	18:30 - 21:30					
		06/12/17	Wed	18:30 - 21:30					
	10/12/17	Sun	14:00 - 17:00						
<b>CBE Exam</b>		<b>17/12/17</b>	<b>Sun</b>	<b>14:00:00 - 16:00:00</b>					
* FMA Management Accounting	Mr Wong (Full Time) (Total 24 hrs)	01/11/17	Wed	13:30 - 17:00	250	150	135		
		08/11/17	Wed	13:30 - 17:00					
		15/11/17	Wed	13:30 - 17:00					
		16/11/17	Thu	09:00 - 12:00					
		22/11/17	Wed	13:30 - 17:00					
		29/11/17	Wed	13:30 - 17:00					
		06/12/17	Wed	13:30 - 17:00					
	<b>CBE Exam</b>		<b>20/12/17</b>	<b>Wed</b>				<b>14:00:00 - 16:00:00</b>	
	Ms Stephy (Part Time) (Total 17 hrs) plus extra Tutorial Video	25/11/17	Sat	14:00 - 22:00					
		29/11/17	Wed	14:00 - 19:00					
		30/11/17	Thu	14:00 - 19:00					
		<b>CBE Exam</b>		<b>16/12/17</b>				<b>Sat</b>	<b>14:00:00 - 16:00:00</b>
* FFA Financial Accounting	Mr Yap (Full Time) (Total 20 hrs)	11/11/17	Sat	14:00 - 21:00	250	150	135		
		13/11/17	Mon	18:30 - 21:30					
		14/11/17	Tue	18:30 - 21:30					
		19/11/17	Sun	09:00 - 18:00					
		<b>CBE Exam</b>		<b>09/12/17</b>				<b>Sat</b>	<b>14:00:00 - 16:00:00</b>
	Mr Yap (Part Time) (Total 20 hrs)	11/11/17	Sat	14:00 - 21:00					
		13/11/17	Mon	18:30 - 21:30					
		14/11/17	Tue	18:30 - 21:30					
		19/11/17	Sun	09:00 - 18:00					
		<b>CBE Exam</b>		<b>09/12/17</b>				<b>Sat</b>	<b>14:00:00 - 16:00:00</b>
FTX Foundation in Taxation	Mr Low Chin Ann (Total 16 hrs) plus extra Tutorial Video	24/11/17	Fri	14:00 - 22:00	290	200	160		
		25/11/17	Sat	09:00 - 19:00					
FFM Foundation in Financial Management	Mr Yap (Total 9 hrs)	20/11/17	Mon	18:30 - 21:30	290	200	160		
		21/11/17	Tue	18:30 - 21:30					
		22/11/17	Wed	18:30 - 21:30					

- Full payment upon registration.
- Fees paid inclusive of IRC materials, exam techniques, high confidence and an exam-focused revision materials uniquely prepared by our lecturers for December 2017 Exam.
- The management reserves all rights to vary or cancel the course subjects, timetable or lecturer team should any circumstances arise.
- Fees can bank-in to our Hong Leong Bank Account (Number: 005-00-08370-9). Please scan the bank in slip and reply to us at [cityproeducare@hotmail.com](mailto:cityproeducare@hotmail.com)